



REPUBLIC OF NAMIBIA

MINISTRY OF INFORMATION AND COMMUNICATION TECHNOLOGY

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WINDHOEK
NAMIBIA

OFFICE OF THE EXECUTIVE DIRECTOR

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Ref: 5/1/1
Enq: Mrs. G. Amutenya-Mulunga

19 March 2025

Mr. Titus Ndove,
Executive Director,
Ministry of Finance and Public Enterprises,
Private Bag 13295,
WINDHOEK.

Attention: Procurement Policy Unit

Dear Mr. Ndove,

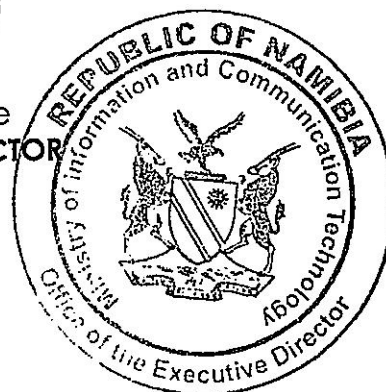
ANNUAL PROCUREMENT PLAN FOR THE MINISTRY OF INFORMATION AND COMMUNICATION TECHNOLOGY 2025/2026 FINANCIAL YEAR.

The Ministry herewith wishes to submit the attached 2025/2026 Annual Procurement Plan in line with the Public Procurement Act, 2015 (Act No.15 of 2015).

Should any additional information be required, please do not hesitate to contact Mrs. Gerharda Amutenya-Mulunga at +264 61 283 9111 / pmu@mict.gov.na.

Sincerely,


Audrin Mathe
EXECUTIVE DIRECTOR



All official correspondence must be addressed to the Executive Director.





Republic of Namibia
Annual Procurement Plan

Name of Public Entity: Ministry of Information and Communication Technology

Financial Period: 2025/2026

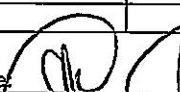
KINDLY REFER TO THE POP-UP COMMENT UNDER EACH HEADING AND GUIDING NOTES FOR HINTS ON HOW THIS TEMPLATE SHOULD BE POPULATED

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Procurement of Protective wear (Pairs of Overall , Helmuts and Boots)(Assorted sized) Embroided for GRN and Coat of Arms	Various	G	Yes	RFQ	65,000.00	Ongoing	Too costly to apply given the value of procurement (Public Procurement Act no 15 of 2015,Section 27(4c)
2	Advertising Services:Adverts for national events & Birthdays and Invitation for Bids	Various	NCS	Yes	DP	200,000.00	Ongoing	Default method(open advertising bidding) is not efficient or practical for the procurement in question. (Public Procurement Act no 15 of 2015, Section 27(4b)
3	General maintenance (plumbing, electrical)	Various	NCS	Yes	RFQ	225,000.00	ongoing	Default method(open advertising bidding) is not efficient or practical for the procurement in question. (Public Procurement Act no 15 of
4	Renewal of Computer Software(Anitvirus, Microsoft Licences, MS and any other updates on software,server	Various	NCS	Yes	RFQ	1,500,000.00	ongoing	Default method(open advertising bidding) is not efficient or practical for the procurement in question. (Public Procurement Act no 15 of 2015,Section 27(4b)
5	Office refreshments	Various	G	Yes	RFQ	150,000.00	April 2025- March 2026	Too costly to apply given the value of procurement (Public Procurement Act no 15 of 2015,Section 27(4c)
6	Repair and install Biometric/ Electronic	Various	NCS	Yes	RFQ	820,000.00	Ongoing	Default method(open advertising bidding) is not efficient or practical for the procurement in question. (Public Procurement Act no 15 of 2015, Section 27(4b)

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7	GIC- Studio refurbishment (Look and feel)	1	W	Yes	RFQ	5,000,000.00	April 2025- March 2026	Default method(open advertising bidding) is not efficient or practical for the procurement in question. (Public Procurement Act no 15 of 2015, Section 27(4b))
8	Media Content Hub Development , National ATI Index and media monitoring system(Server and software)	1	G	Yes	ONB	4,000,000.00	April 2025- March 2026	Applicable
9	Office stationery	Various	G	Yes	ONB	3,000,000.00	October 2025- March 2026	Applicable
TRAINING, WORKSHOP AND RELATED SERVICES FOR 2024/2025								
10	Meetings, workshops within the Ministry (Emotional intelligence, inductions, stakeholder engagements, information sharing,venues)	1	NCS	Yes	RFQ	1,562,500.00	Ongoing	Default method(open advertising bidding) is not efficient or practical for the procurement in question. (Public Procurement Act no 15 of 2015, Section 27(4b))
11	Catering Services	Various	NCS	Yes	RFQ	140,000.00	Oct-26	Default method(open advertising bidding) is not efficient or practical for the procurement in question. (Public Procurement Act no 15 of 2015, Section 27(4b))
12	Government Communications Officers Awards Ceremony (Procurement of Trophies,Metals,Venue and Gifts etc)	Various	NCS	Yes	RFQ	400,000.00	Oct- Dec 2025	Default method(open advertising bidding) is not efficient or practical for the procurement in question. (Public Procurement Act no 15 of 2015, Section 27(4b))
13	Short courses and qualifying training	Various	NCS	Yes	RFQ	500,000.00	Ongoing	Default method(open advertising bidding) is not efficient or practical for the procurement in question. (Public Procurement Act no 15 of 2015, Section 27(4b))
EQUIPMENTS AND OFFICE FURNITURE								
14	Office equipment (Furniture, audio-visual equipment)	Various	G	Yes	ONB	3,720,000.00	ongoing	Default method(open advertising bidding) is not efficient or practical for the procurement in question. (Public Procurement Act no 15 of 2015, Section 27(4b))

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15	Procurement of IT Equipments : Laptops, Desktop Computer, Paper Shredder, Printers, CPU, and Accessories	Various	G	Yes	RFQ	1,800,000.00	ongoing	Default method(open advertising bidding) is not efficient or practical for the procurement in question. (Public Procurement Act no 15 of 2015, Section 27(4b))
PROMOTIONAL ITEMS								
16	Promotional items	Various	G	Yes	RFQ	1,500,000.00		Default method(open advertising bidding) is not efficient or practical for the procurement in question. (Public Procurement Act no 15 of 2015, Section 27(4b))
MAINTENANCE AND RELATED EXPENSES								
17	GIC Equipment Maintenance	Various	W	Yes	RFQ	156,250.00	ongoing	Default method(open advertising bidding) is not efficient or practical for the procurement in question. (Public Procurement Act no 15 of 2015, Section 27(4b))
18	General maintenance (plumbing, electrical)	Various	NCS	Yes	RFQ	700,000.00	ongoing	Default method(open advertising bidding) is not efficient or practical for the procurement in question. (Public Procurement Act no 15 of 2015, Section 27(4b))
VEHICLES AND RELATED EXPENSES								
19	Procurement of car accessories (Jack, Triangle, canopies, batteries)	Various	G	Yes	RFQ	500,000.00	April 2025- March 2025	Too costly to apply given the value of procurement (Public Procurement Act no 15 of 2015, Section 27(4c))
20	Service and Repairs of Vehicles by Agents and non-agents (incase GRN Garage is unable to render services). (023)	Various	W	Yes	DP	350,000.00	April 2025- March 2026	Default method(open advertising bidding) is not efficient or practical for the procurement in question. (Public Procurement Act no 15 of 2015, Section 27(4b))
CAPITAL PROJECTS / DEVELOPMENT PROJECTS								
21	Procurement for Construction of MICT HQ - Love street - Khomas (4 year construction program).	1	W	No	OAB	40,000,000.00	1st Quarter	default method
22	Electrical works for the MICT H.Q love street	1	W	No	OAB	10,000,000.00	3rd quarter	default method

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23	Construction and supervision of #Karas regional office. (only for 25/26 F.Y – Project is over 18 months)	1	W	Yes	OAB	10,000,000.00	2nd quarter	default method
24	RFP Consulting engineers, Karas regional office designs and supervision - Architect, Quantity Surveyor, electrical, mechanical and civil engineers (18 months project)	1	W	Yes	RFP	1,500,000.00	2nd quarter	default method (open advertising bidding) is not efficient or practical for the procurement in question
25	Construction and supervision of Kunene regional office (only for 25/26 F.Y – Project is over 18 months)	1	W	Yes	OAB	10,000,000.00	2nd quarter	default method
26	RFP Consulting engineers, Kunene regional office designs and supervision - Architect, Quantity Surveyor, electrical, mechanical and civil engineers (18 months project)	1	W	Yes	RFP	1,500,000.00	1st Quarter	default method (open advertising bidding) is not efficient or practical for the procurement in question
27	Office furniture and IT Equipment for Newly build Mariental office	1	G	Yes	RFQ	1,200,000.00	2nd quarter	default method (open advertising bidding) is not efficient or practical for the procurement in question
28	Electrical works for the MICT Kunene Regional office	1	W	Yes	RFQ	2,000,000.00	4th quarter	default method (open advertising bidding) is not efficient or practical for the procurement in question
29	Electrical works for the MICT Kunene Regional office	1	W	Yes	RFQ	2,000,000.00	4th quarter	default method (open advertising bidding) is not efficient or practical for the procurement in question
MICT WELLNESS								
30	MICT Annual Employee Wellness	1	NCS	Yes	RFQ	550,000.00	July - Sept 2025	Default method(open advertising bidding) is not efficient or practical for the procurement in question. (Public Procurement Act no 15 of 2015, Section 27(4b))
Approved - Accounting Officer (Name): Audrin Mathe				Signature: 	Date: 19 /03/2025			

