



namibia
FILM COMMISSION

RESPONSE TO BIDDER'S QUERIES ON SPECIFICATION FOR:

Procurement Reference No: NCS/RFQ/NFC-21/2024/2025

For Non-Consultancy Services - Service Level Agreement

Provision of printing services for a period of twenty-four (24) months

The Namibia Film Commission would like to respond on queries from the bidders on the bid mentioned above. Below are the queries and responses.

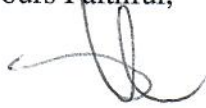
Specifications:

#	Items	Specs provided	Queries	Response
4	Event Programs	Size: A4 foldable	To which size should it be folded?	A4 foldable to A5 Removed: Trimmed to size
9	Annual Report	No specs were provided from the query	Type of bidding ?	Perfect Bidding
10	Vinyl stickers	No specs were provided from the query	The exact size?	900 x 1000mm
12	Staff Cards	Shape: Rectangular	Shape of the corners?	Trimmed round corners
13	Thank you cards	No specs were provided from the query	Should the cards be punched and on this side?	Punch one hole on the top left corner
14	Popcorn Box	No specs were provided from the query	Type of cutting needed	Die cutting and if should delivered flat

The evaluation on quotation will be made from the amendment made.

Namibia Film Commission appreciates the time and efforts extended by all participating bidders in preparing their bids.

Yours Faithful,



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Ms Shirley Kariange
Head of PMU

